| **Address** | **Faculty of Economics and Business, University of Zagreb**  
|            | Trg J. F. Kennedyja 6  
|            | 10 000 Zagreb  
|            | Croatia |
| **Erasmus ID Code** | HR ZAGREB01 |
| **Telephone** | +385 1 238 3232; +385 1 233 2702 (International Office) |
| **Fax** | +385 1 233 5633 (attn. International Office) |
| **Website** | www.efzg.hr |
| **Contacts** | **Head of International Office**  
| **International Office** | Suzana Karabaić, MSc  
| | E-mail: skarabaijc@efzg.hr  
| | Room: 1, ground floor, Tel: +385-1-233 2702 |
| | **Incoming Student Mobility Coordinator**  
| | Irena Šimek Klarić, MA  
| | Maja Mažar, MA  
| | E-mail: incoming.mobility@efzg.hr  
| | Room 1, ground floor, Tel: +385-1-238 3232 |
| | **Staff & Outgoing Student Mobility Coordinator**  
| | Institutional Partnerships Coordinator  
| | Paulina Lučić, MA  
| | E-mail: plucic@efzg.hr  
| | Room 1, ground floor, Tel: +385-1-238 3232 |
| | **Outgoing Student Mobility Coordinator**  
| | Katarina Kovač, MA  
| | E-mail: kkovac@efzg.hr  
| | Room 1, ground floor  
| | Tel: +385-1-238 3232 |
| **Programs offered to exchange students** | **Courses in English language**  
| | **Croatian taught programmes** |
| **Number of students** | More than 14 000 |
| **Number of teaching stuff** | Around 250 |
| **Accreditation** | EPAS accreditation for Bachelor Degree in Business programme (BDiB) |
| **Departments** | Department of Accounting  
| | Department of Business Foreign Languages |
Buddy Network / INTeNET

INTeNET is a project aimed for exchange students at FEB Zagreb. Student association eSTUDENT provides exchange students with a ‘Buddy’, who is a student at FEB and is a mentor to exchange student. Within INTeNET a large number of social activities are organized during the academic year for exchange students like trips to other parts of Croatia, trips to partner universities, visiting lectures, trips to neighbouring countries, parties, skiing trips, theatre visits, dancing courses, etc.

Student associations

Studentski zbor (Student Union)
AIESEC
Hrvatska studentska asocijacija (Croatian student association)
eSTUDENT manager – students magazine
Rowing club “Ekonomist”
BIT
Financial Club
Udruga studenata turizma Ekonomskog fakulteta (Association of Tourism Students of FEB Zagreb)
Športsko društvo Ekonomskog fakulteta (Sports Association of FEB Zagreb)
Ideo

ACADEMIC CALENDAR

Academic calendar

WINTER (1st) SEMESTER: October 06, 2014 to February 21, 2015
Winter examination period (no classes): February 02 – February 21, 2015
SUMMER (2nd) SEMESTER: February 23, 2015 to July 04, 2015
Summer examination period (no classes): June 08 to July 04, 2015

ACADEMIC CALENDAR 2014/15
**APPLICATION PROCESS**

**Application deadline**
- 10 May - winter (1st) semester / academic year (starting in October)
- 10 November - summer (2nd) semester (starting in February)

**Application procedure**
- **ERASMUS students:** Application must be done through the University of Zagreb IRO office. Application form and other supporting documents are available at the University of Zagreb IRO office.
- **FREE MOVER students:** More information at incoming.mobility@efzg.hr

**Application requirements for incoming students**
- Application form,
- Learning Agreement,
- Curriculum Vitae,
- Housing request form,
- Grade Transcript and Certificate of Enrolment,
- Copy (scan) of the passport / ID

**Before coming to Zagreb**
More information at BEFORE COMING TO ZAGREB

**Is Croatian language course offered?**
Croaticum - Centre for Croatian as Foreign and Second Language offers Croatian courses at the Faculty of Humanities and Social Sciences to students who wish to learn Croatian during their studies at the University of Zagreb. More information you can find on the link LEARN CROATIAN

**Grading**
The grading scale ranges from 1 to 5, the lowest passing grade is 2.

- 1 – fail
- 2 – pass
- 3 – good
- 4 – very good
- 5 – excellent

**Transcripts of records**
Upon successful completion of all enrolled courses, transcripts of records will be sent usually at the beginning of March for winter semester students and at the beginning of July for summer semester students. Transcripts cannot be sent before the students return all books to the library and student ID card to the International Office.

**Accommodation for exchange students**
Accepted students will receive a housing request form from the University of Zagreb IRO office and can apply for accommodation in the student residence hall. The University of Zagreb IRO office does not provide assistance in finding private accommodation.

More information: HOUSING

**Estimated monthly living expenses**
- Food – 1000 HRK, Accommodation (student dorm) – 730 HRK,
- Transportation – 100 HRK, Books – 400 HRK, Miscellaneous – 800 HRK
- TOTAL – approx. 3000 HRK / 400 EUR

LIVING AND STUDYING IN ZAGREB

**Health insurance**
All exchange students must have health insurance during their stay in Croatia.
All EU/EAA students need to bring their European health insurance card to Croatia as it will be valid.
All **non-EU/EAA exchange students** are required to register for Croatian health insurance upon arrival. Croatian health insurance is offered for currently approx. 400HRK/month (approx. 54EUR) and entitles the user to full healthcare coverage. This insurance will not cover your journey to Zagreb including medical evacuation and repatriation – please make sure you purchase travel insurance accordingly.

**Visa / Temporary stay permit**

Exchange students staying in Croatia for a period longer than three months (90 days) need to regulate the residence permit. Additionally, a visa is required for students coming from non-EU countries.

The list of countries whose nationals need a visa to enter Croatia can be found at the pages of the Croatian [Ministry of Foreign and European Affairs](http://www.mzv.hr/).

More information you can find at [BEFORE COMING TO ZAGREB](http://www.mzv.hr/).

**National holidays**

- January 1 (New Year’s Day);
- January 6 (Three Kings Day);
- Easter Sunday and Monday;
- May 1 (Labour Day);
- Corpus Christi
- June 22 (Insurrection Day);
- June 25 (Day of Croatia Statehood 1991);
- August 5 (Liberation Day);
- August 15 (Feast of the Assumption);
- October 8 (Independence Day);
- November 1 (All Saint’s Day);
- December 25 and 26 (Christmas).