

Information Sheet

(Academic Year 2011/2012)

General Information	
Name of Institution	Universiti Sains Malaysia
Exchange Office	USM International Office
Mailing Address	USM International Office Universiti Sains Malaysia 11800, Penang, Malaysia.
Fax Number	+604 653 2781
Exchange Programmes Homepage	www.usm.my/io
Contact Person	
Mr. Mohd Zulkarnain Mohamad Tajulariffin Head of International Office	Tel. No. : +604 653 2777 Email : zulkarnain@usm.my
Exchange Officer (Incoming & Outgoing)	Tel. No. : +604 653 2778/2771 Email : studentexchange@usm.my
Ms. Farah Man Visa Officer	Tel. No. : +604 653 2492 Email : farah_man@notes.usm.my

Academic & Exchange Related Information	
Academic Calendar	Semester I : 12 Sept 2011 – 20 January 2012 Semester II : 20 February 2012 – 29 June 2012 <i>Exact dates of the semesters will be notified later</i>
Application Deadlines	Semester I : 30 June 2011 Semester II : 31 December 2011 Note: <i>Fully completed application along with all required supporting documents MUST reach USM International Office by mail before the application deadlines.</i> <i>Applications sent by email or fax will NOT be accepted.</i>

<p>Supporting Documents Required to be Sent with Exchange Application</p>	<ul style="list-style-type: none"> • An up-to date certified academic transcript (with translation if necessary) • 3 passport size photos • 3 copies of student's passport (inclusive of hard cover and all used pages) • A fully completed Health Examination Report • A signed Insurance Arrangement Declaration • A certified copy of IELTS/TOEFL/other English proficiency test result. • A Recommendation Letter from student's Academic Advisor supporting their application • A Statement of Purpose defining student's academic career and personal motivations for studying abroad in USM (approximately 300 words) • Portfolio (for creative design based courses). Include slides and an academic reference authenticating work. • Disability support details (if applicable)
<p>Duration of Exchange</p>	<p>One semester or one academic year</p>
<p>Courses Available for Exchange Students</p>	<p>Please refer to the course offering for exchange students: http://www.usm.my/io</p>
<p>Restricted Courses</p>	<p>Dentistry and Medicine</p>
<p>Language / GPA Requirement</p>	<ul style="list-style-type: none"> • There are no minimum requirements for GPA. We trust our partner universities would select students that are qualified to participate in Study Abroad @ USM programme. • If English is not the first language of teaching in your university, students are required to fulfill the minimum language requirement as below: <ul style="list-style-type: none"> ○ TOEFL : PBT minimum 550 ○ IELTS : Band 5
<p>Course Load/Required Credits</p>	<ul style="list-style-type: none"> • Minimum 12 units need to be taken by students to be considered as full time students. • Full course load is 21 units.
<p>Language of Instruction</p>	<p>Most courses are offered in English.</p>
<p>Course Registration</p>	<p>Course registration is done during the orientation week. The deadline for course registration is <i>the last day of the orientation week.</i></p>

Grading System	USM follows the CGPA Grading System as follow: <table border="1" data-bbox="778 165 1311 685"> <thead> <tr> <th>Grade</th> <th>Point</th> </tr> </thead> <tbody> <tr><td>A</td><td>4.00</td></tr> <tr><td>A-</td><td>3.67</td></tr> <tr><td>B+</td><td>3.33</td></tr> <tr><td>B</td><td>3.00</td></tr> <tr><td>B-</td><td>2.67</td></tr> <tr><td>C+</td><td>2.33</td></tr> <tr><td>C</td><td>2.00</td></tr> <tr><td>C-</td><td>1.67</td></tr> <tr><td>D+</td><td>1.33</td></tr> <tr><td>D</td><td>1.00</td></tr> <tr><td>D-</td><td>0.67</td></tr> <tr><td>F</td><td>0</td></tr> </tbody> </table>	Grade	Point	A	4.00	A-	3.67	B+	3.33	B	3.00	B-	2.67	C+	2.33	C	2.00	C-	1.67	D+	1.33	D	1.00	D-	0.67	F	0
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Facilities & Services Available																											
Facilities Available	<ul style="list-style-type: none"> • Libraries • Sport facilities (Swimming pool, gym, tennis court etc.) • Cafeterias • On-campus Commuters • Museum • Banks • Post Office 																										
Services Available	<ul style="list-style-type: none"> • Orientation • Airport Reception • Buddy Students • Assistance on securing On-Campus Accommodation • Student Visa Application • Assistance on Course Registration • Interactive Activities 																										
Orientation Programme																											
Orientation Week	Semester I : 04 Sept – 09 Sept 2011 Semester II : 11 Feb – 17 Feb 2012 <i>Exact dates will be notified later</i>																										
Suggested Date of Arrival	2 days before the orientation.																										
Accommodation																											
On-campus hostels	<ul style="list-style-type: none"> • Offered upon request only. • No application fee is required • Twin-sharing room with a common bathroom. • There is no fixed meal plan • Canteens are available in each hostel and various food outlets are located in the vicinity. • Hostel fee: approximately RM600 per semester 																										

Off-campus housing	<ul style="list-style-type: none"> • Exchange students may opt to rent private apartments off-campus; located within walking distance from USM. • Contacts of off-campus housing will be given upon request.
Insurance & Visa	
Insurance	<ul style="list-style-type: none"> • Each Exchange Student must keep a valid health insurance throughout their stay in Malaysia. • Exchange Students staying in Malaysia for more than six (6) months will be required to purchase a Malaysia insurance upon their arrival. • Student Exchange staying in Malaysia less than 6 months are also encourage to purchase a Malaysia Insurance • Insurance fee: approximately RM300 per semester
Visa	<ul style="list-style-type: none"> • All international students are required to apply for student pass and visa for the purpose of their stay in Malaysia. • USM will help students to apply for the student pass and visa after their arrival; students are to enter Malaysia as tourists. • Student Visa fee: RM 150.
Expenses	
On-campus Accommodation	Approx. RM 600 per semester
Food / meals	Approx. RM 900 (RM30 a day, 3 meals)
Local transportation	RM 80 per month (public bus)
Academic expenses	RM 350 (books, stationeries, etc.)
Personal expenses	RM 400-600 per month
Health insurance	Approx. RM300 per semester
Other administrative fees	Student Card : RM60 Health Fee : RM60 Student Visa Fee : RM150