

**Bond International, Bond University**  
 Study Abroad & Exchange Office  
 Robina, Queensland, 4005  
 Australia  
 Tel: +61 7 5595 1024  
 exchange@bond.edu.au



### Exchange Partner Fact Request Sheet

In order to provide our exchange students with the most accurate and up-to-date information about your university, we ask if you would please take a few moments and complete the following fact sheet about your school.

Please **e-mail back to:** [exchange@bond.edu.au](mailto:exchange@bond.edu.au)

General Information	
Name of Institution	WHU – Otto Beisheim School of Management
Mailing Address	Burgplatz 2, 56179 Vallendar, Germany
Telephone & Fax	Tel. +49 261 6509 160 Fax +49 261 6509 196
3 Unique things about you institution	- One of the leading German business schools - Great student teacher ratio - 80% of the undergraduate and 100% of the graduate courses are taught and examined in English

Web Information	
Official website for University	<a href="http://www.whu.edu/en">www.whu.edu/en</a>
Information for incoming students	<a href="http://www.international.whu.edu">www.international.whu.edu</a>

Outbound Exchange Contact		
Name	Telephone & Fax	Email Address
Nicole Nagel	Tel. +49 261 6509 166 Fax +49 261 6509 196	nicole.nagel@whu.edu

Inbound Exchange Contact		
Name	Telephone & Fax	Email Address
Nicole Nagel	Tel. +49 261 6509 160 Fax +49 261 6509 196	nicole.nagel@whu.edu

Request fo Marketing Information		
Name	Telephone & Fax	Email Address
Nicole Nagel	Tel. +49 261 6509 160 Fax +49 261 6509 196	nicole.nagel@whu.edu

Nomination Procedures	
Nomination Procedure	Via email including the following information: <ul style="list-style-type: none"> <li>▪ First name and family name of the student</li> <li>▪ Student's gender</li> <li>▪ Student's nationality (for visa purposes)</li> <li>▪ Term(s)</li> <li>▪ Study program (BSc, MSc)*</li> <li>▪ Student's email address</li> </ul>

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	<p>* Due to the different campus locations and program structures, graduate exchange students can no longer mix MSc and MBA courses.</p> <p>From now on, the <u>partner university should indicate for each nominee upon nomination whether this graduate student is applying for our MSc Exchange Program on our Vallendar campus (see our WHU Campus Vallendar BSc MSc Fact Sheet) or our MBA Exchange Program on our Düsseldorf Campus (if eligible).</u></p>
Deadline for nomination	<p>June 1<sup>st</sup> for fall semester (starting in September) and whole academic year          October 1<sup>st</sup> for spring semester (starting in January)</p>
Anticipated number of students	3-4 per semester
Eligibility requirements	None for students joining our BSc and MSc program. MBA program please see attached fact sheet
<b>Application Procedures</b>	
Application procedure	➤ Online application, information will be send to the students after nomination
Application deadlines	<p>June 1<sup>st</sup> for fall semester (starting in September) and whole academic year          October 1<sup>st</sup> for spring semester (starting in January)</p>
Required/ supporting documents	CV, passport sized picture, grade sheet, copy of passport
Notification of application outcome	➤ Yes, acceptance package will be send to home school
When will transcripts be sent back after the semester?	➤ Yes, to the international office of the home university

<b>Academic offerings</b>	
Course registration process	Done upon arrival in our intranet
Restricted courses (if any)	International modules with trips abroad
Courses available in English	Yes (80% in undergraduate, 100% in graduate courses)
Courses available in other language	yes
Academic calendar	<a href="http://www.whu.edu/academiccalendar">www.whu.edu/academiccalendar</a>

<b>Workload</b>	
Course Load (Minimum and Max)	n/a
Undergraduate	Depends on home school
Graduate	Depends on home school
Courses information/calendar	Upon arrival in our intranet

<b>Are our students eligible to take courses from the programs below?</b>			
Course	Available (yes/no)	Restrictions/Comments (UG/PG?)	In which Faculty is this program housed at

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			your institution?
Accounting	yes		
Advertising	yes		
Applied Linguistics			
Australian Studies			
Behaviour Management	yes		
Biomedical Sciences/Biology			
Children's Services			
Communication			
Computer Games			
Counselling	yes		
Criminology			
Economics	yes		
Entrepreneurship	yes		
Family Business	yes		
Film & TV			
Finance	yes		
Forensic Science			
Health Sciences			
Hotel / Tourism Management			
Information Technology	yes		
International Business	yes		
International Relations	yes		
Journalism			
Languages	yes		
Law			
Management	yes		
Marketing	yes		
Multimedia Design			
Philosophy			
Psychology			
Public Relations	yes		
Sports / Exercise Science			
Sports Management			
Sustainable Development			
Urban Design / Planning			

Arrival Information	
Incoming information materials	<a href="http://www.whu.edu/exchange">www.whu.edu/exchange</a>
International Student Orientation	1 or 2 days before the semester start
➤ Recommended arrival dates	➤ Semester 1: 3-4 days before semester start
➤ Relevant website	➤ Semester 2: 3-4 days before semester start
Additional student information	

Accommodation	
On-Campus accommodation	Link <a href="http://www.whu.edu/housingvallendar">www.whu.edu/housingvallendar</a> <a href="http://www.whu.edu/housingduesseldorf">www.whu.edu/housingduesseldorf</a>

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	➤ ➤ Residence:
➤ Accommodation moving-in dates ➤ Accommodation moving-out dates ➤ Relevant website	➤ Semester 1: 3-4 days before the semester start ➤ Semester 2: 3-4 days before the semester start ➤ Website:
Off-Campus accommodation	➤ Link:
Is there support provided by the International Office to Exchange students to find off-campus housing?	This will be done by our colleagues from the housing office.

Student Services	
Airport pickup (if any), is there a cost?	no
Academic support	yes
Social/Psychological support	yes
Disability support	yes
Other	

Estimated Living Expenses	
On-Campus Accommodation Include meals?	no
Private accommodation	335-515 Euro
Food/Meals	150 Euro
Local transportation	85 Euro
Academic expenses (textbooks)	No information
Personal expenses	300 Euro
Utilities/internet	Included in rent

Health Insurance	
Is there a suggested plan?	no

Scholarships	
Are there any scholarships available to our students?	no
Deadline	

Visa Application	
What type of visa? Website:	Student visa
How to apply?	<a href="http://www.whu.edu/visa-and-residence-permit">http://www.whu.edu/visa-and-residence-permit</a>