

THE CONSTITUTION OF LUMS SOCIETY OF CHEMICAL SCIENCES AND ENGINEERING (LSCSE)

This is the official constitution for the LUMS Society of Chemical Sciences and Engineering which was founded by Muhammad Azhan in 2018. This constitution was drafted by Muhammad Azhan in 2018 and stands revised by the Executive Council (EC) 2019-2020 of the LSCSE to serve as the model and guideline for the Society. It has been amended by the Vice President, Zainab Imran, supported by the members of the EC of LSCSE i.e., President, Muhammad Azhan, Treasurer, Momin Imtiaz, and General Secretary, Muhammad Bilal Naeem. The EC acknowledges the contribution of Dr. Irshad Hussain, the Patron of the Society, and Dr. Habib-ur-Rehman, the co-Patron of the Society whose guidance was of the utmost importance in the formation of this constitution.



L S C S E

ARTICLE I

Name and Objects

Section 1

The name of this society will be the LUMS Society of Chemical Sciences & Engineering and hereafter will be referred to as LSCSE. The official email for the society is lscse@lums.edu.pk.

Section 2

The vision includes:-

Using the fundamental knowledge of Chemical Sciences and Engineering to spread awareness regarding environmental concerns, whilst promoting a culture of research and critical thinking at both a national and international level. To make the learning of Chemical Sciences and Engineering more creative, providing a platform to cultivate keen students and researchers to think outside the box for the benefit of the society at large.

Section 3

The mission of the LUMS Society of Chemical Sciences & Engineering (LSCSE) will be:-

- 1) To organize popular lectures/seminars which will provide a platform for university students to engage in a valuable exchange of thoughts and ideas, witness practical demonstrations of emerging concepts, and partake in one-on-one conversation with accomplished faculty members, academia, and relevant industry professionals.
- 2) To apprise students of current global affairs and encourage them to participate in different events related to chemical sciences and engineering.
- 3) To hold competitions within and outside LUMS in order to incite a passion for chemical and other natural science disciplines.
- 4) To synthesize and publish the research conducted by students and researchers at LUMS as well as its affiliates in a collected and organized database.
- 5) To maintain all local or international linkages, chapters, and affiliations with sovereign entities and institutions.

ARTICLE II

Restrictions and limitations

Section 1

To maintain affiliation of the aforementioned society with ECA, we bear by the following regulations:

- 1) Abide by the established policies of the Lahore University of Management Sciences (LUMS), and its Office of the Student Affairs (OSA).
- 2) Abide by all the LUMS decreed campus regulations and local laws mentioned in the undergraduate handbook 2019-2020 and its future versions.

ARTICLE III

The Composition of the LSCSE

Section 1

The Executive Council is comprised of four members as elected by the current Executive Council with the panel of the former Executive Council, under the direction of the Patron & Co-Patron of the Society. Members of the Executive Council (EC) will serve for one year, extendable to two years, and may be removed by the President in consultation with the Patron and the Co-Patron of the LSCSE in case of severe misconduct or breach to the constitution of the LSCSE. An Executive Council member may resign by submitting his/her written resignation to the President of the EC via the LSCSE official email address, with the Patron of the society in copy.

The Patron reserves the right to increase or decrease the number of members in the EC. Currently, the four EC positions include: President, Vice President, Treasurer, and General Secretary.

Patron: Dr. Irshad Hussain

Co-Patron: Dr. Habib-ur-Rehman

Designation	Name	Major/Year	Email address
President	Muhammad Azhan	BS Chemistry/ Junior	21100247@lums.edu.pk
Vice President	Zainab Imran	BS Electrical Engineering / Junior	21100153@lums.edu.pk
Treasurer	Hafiz Muhammad Momin Imtiaz	BS Computer Science / Junior	21100179@lums.edu.pk

General Secretary	Muhammad Bilal Naeem	BS Computer Science / Junior	21100248@lums.edu.pk
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Section 2

Departments of LSCSE:

- 1) Events and Management
- 2) Media and Promotions
- 3) Marketing and Finance
- 4) Creativity and Publications
- 5) Human Resources

The executive council has the authority to add/remove departments in the society as per their requirement each year.

Section 3

Each department will consist of one Director, and up to four Assistant Directors (ADs). Co-Directors may be instated by the Executive Council in case of need.

Each department will also have a number of team members, as per annual requirement, to work under the Directors and ADs. Team Member and AD recruitment will be arranged and supervised by the Human Resources department under the supervision of the General Secretary. However, Directors will be at the liberty to select their own ADs and Team Members through the organized formal interview process, with consultation from the EC.

Section 4

The Process of Selection of the Executive Council, Directors, Assistant Directors and Team Members

1. Applicants for Presidency, Vice Presidency, General Secretary, and Treasury will be interviewed by the current Executive Council in association with an advisement panel containing the former Executive Council as well as the Society's Patron and Co-Patron.
2. Directors will be selected by the current EC in association with the newly formed EC for the following term, with greater weightage in jurisdiction provided to the newly formed EC.
3. Assistant Director(s) and Team Member(s) will be selected through an interview process by the newly appointed Directors following the formal recruitment season in the fall. The EC in effect will remain informed of Assistant Director promotions.
4. The Executive Council in effect will reserve the right to promote or demote Directors and Assistant Directors in case of excellent performance or misconduct, respectively.

Section 5

The eligibility criteria for the selection of members of the EC and the General Assembly

1. A member must serve in the LSCSE for at least one year before being eligible to apply for any post in the EC. Note that length of tenure does not guarantee a position within the EC.
2. Applicants must have relevant experience linked to or in the field of the proceedings of the applied for position.
3. Applicants must successfully fill out the relevant application forms and appear for the interview.
4. Applicants for any EC position may not have any background of disciplinary action against them.

ARTICLE IV

Responsibilities of the Patron, Co-Patron, and the Executive Council members

Section 1

Patron

The patron will provide guidance in the handling of funds and departmental relations, and will attend and assist in fundraising events, arranging sponsorships, organizing seminars, meetings, and events as requested by the President.

Co-Patron

Co-Patron will assist and support the Patron as required and will assume the role of Patron in the Patron's absence.

Section 2

President:

1. Legally represents the Society on all platforms and forums.
2. Chairs the Executive Council and General Assembly meetings in association with the Vice President.
3. Approves budget execution and all income and expenditures of the society.
4. Takes primary responsibility in all matters pertaining to foreign or international linkages, associations, and collaborations.
5. Shares in responsibility for conference organization with the Vice President.
6. Responsible for presenting the end-of-year financial report before the Patron of the Society.
7. Maintains the charter of the association.
8. Facilitates decision making among Society members.
9. Provides overall leadership and direction to the association.
10. Provides advice and assistance to the succeeding President.

Vice President:

1. Legally represents the Society on all platforms and forums in the absence of the President.

2. Assists and supports the President as required, sharing in top-tier duties and responsibilities, and wholly assuming the role of President in the President's absence.
3. Takes primary responsibility for conference organization along with the President.
4. Supports the President in being a liaison to the conference organizing committee(s).
5. Supervises and guides the General Secretary and Treasurer to make required arrangements and produce required reports.
6. Assists the President in providing leadership and direction to the association.
7. Supervises and advises the proceedings of the Events and Management department as well as the Media and Promotions department, granting approval for any and all online posts or announcements under the name of the Society.
8. Provides advice and assistance to the succeeding Vice President.

General Secretary:

1. Responsible for producing proceedings of Executive Council meetings.
2. Conducts and maintains voting records of the Executive Council's decisions.
3. Responsible for supervising and advising the Human Resources department in maintaining minutes of meeting and producing proceedings of the General Assembly meetings.
4. Assists the President and Vice President in convening Executive Council and General Assembly meetings.
5. Responsible for supervising and advising the Human Resources department in organizing the fall recruitment season Society interviews.
6. Manages the communication of the association, including sending e-mails, and supervising the Human Resources department in maintaining an up-to-date LSCSE membership database.
7. Supervises the proceedings of the Creativity and Publications department, as well as the maintenance of all Society informative sites and research platforms.
8. Required to perform any other duties assigned by the President or the Vice President.
9. Provides advice and assistance to the succeeding General Secretary.

Treasurer:

1. Prepares and presents ad-hoc drafts of the financial report when called upon by the President or Vice President.
2. Responsible for presenting the official biannual financial reports of the society before the Executive Council for review.
3. Proposes and assists the President, Vice President, and the Marketing Department in accumulating sponsorship.
4. Responsible for handling all budgeting and financing of events, including the approval of transaction requests generated by the General Assembly. All transactions must be signed off by the President, Vice President, Treasurer, and Patron, shared with the ECA accordingly.
5. Supervises the drafting of a memorandum of understanding (MOU) between LSCSE and the sponsors, to be approved by the President and Vice President.
6. Drafts proposals for the budget required for tentative events to be held in the following academic year by the end of April, seeking approval by the President and the Vice President.
7. Required to perform any other duties assigned by the President or the Vice President.
8. Provides advice and assistance to the succeeding Treasurer.

ARTICLE V

Responsibilities of the Departments and the Directorate

Section 1

Events & Management

1. Proposes and organizes all LSCSE events, conferences, seminars, and the like, with consultation from the Vice President.
2. Drafts event proposals and seeks necessary approval from the ECA of LUMS.
3. Informs the Marketing & Finance Department of required expenditures and seeks approval before carrying out any event related purchases.
4. Coordinates with the Media & Promotions department regarding the nature of upcoming events for timely and effective social media promotion.
5. Coordinates with the Human Resources department to arrange logistics of events.
6. Maintains the calendar and all documentation of scheduled events.
7. Responsible for carrying out any duties and tasks assigned by the Vice President.

Media & Promotions

1. Drafts media and promotional content prior to, during, and post all events, seeking approval from the Vice President regarding content, design, and publishing.
2. Maintains digital record of photos, videos, and footage of all Society proceedings and events where requested by the Executive Council.
3. Responsible for updated council member photoshoots prior to major events and announcements.
4. Responsible for the creation of Society name tags, photo banners, geo-filters, and all digital templates employed on official LSCSE designs.
5. Maintains and regulates the Society's online presence in accordance with the Society's By-laws, the LUMS rules and regulations, as well as the local law.
6. Responsible for carrying out any duties and tasks assigned by the Vice President.

Marketing & Finance

1. Maintains day-to-day accounts of receipts and expenditures, reporting to the Treasurer.

2. Maintains a list of potential sponsors.
3. Responsible for drafting the official Memorandum of Understanding (MoU) with guidance and approval from the Treasurer in case of partnership with a sponsor.
4. Responsible for presenting written proposals and requests before the Treasurer for any and all society transactions, as required by any department of the LSCSE.
5. Responsible for maintaining touch and generating financial requests before the ECA and the LUMS Marketing Department as advised by the Treasurer.
6. Responsible for carrying out any duties and tasks assigned by the Treasurer.

Creativity & Publications

1. Responsible for maintaining a complete collection of research publications by the department of Chemistry and Chemical Engineering as well as all accessible research from other SSE departments and affiliated researchers.
2. Responsible for the periodic creation of informative posts for the Society's social media pages.
3. Responsible for the drafting, organization, and distribution of all Society publications.
4. Responsible for contributing in ideas and effort towards preparations, decorations, and aesthetics of events as required by the department of Events and Management.

Human Resources

1. Maintains the minutes of meeting and attendance for all Society convenings, responsible for producing records upon request from the EC.
2. Responsible for the timely organization of the fall recruitment season orientation (in collaboration with Events & Management) as well as the respective sessions of interviews.
3. Maintains the up-to-date LSCSE membership database and roster.
4. Responsible for the arrangement and organization of venues and equipment for all LSCSE meetings and events, as requested by the department of Events & Management or the Executive Council.
5. Ensures proper and efficient collaboration between departments in a healthy and supportive environment.

6. Caters to queries, concerns, and issues of all LSCSE members, resolving them within the department's own jurisdiction as best as possible, reporting to the General Secretary in case of a non-simple resolution.
7. Responsible for conducting and coordinating the annual peer review segment.

Section 2

Director

1. Represents the department and its views before the Executive Council.
2. Produces reports and documentation when called upon by the EC.
3. Delegates tasks and duties as required to ADs and Team Members to accomplish targets.
4. Ensures that task deadlines are met timely.
5. Leads and gives direction to the department pertaining to tasks and agendas.
6. Ensures a healthy, comfortable, and supportive environment within and between departments.
7. Corresponds with Directors of other departments in case of cross-departmental collaborations.
8. Responsible for conducting recruitment interviews for the respective department's Assistant Director and Team Member positions.
9. Expected to report thoroughly and consistently to the respective supervising EC member on all matters and their progress.
10. Ensures that all Assistant Directors and Team Members adhere to the code of conduct and Society bylaws, reporting any cases of misconduct to the Human Resources Department Director who may then report it to the General Secretary.

Assistant Director

1. Performs all tasks delegated by the Director, ensuring timely completion.
2. Coordinates with Team Members to further delegate tasks and ensure timely completion of agenda items.
3. Reports all progress to the Director.

Team Member

1. Performs all tasks delegated by the Director or Assistant Director(s)
2. Reports all progress to supervising Director or Assistant Director(s).

ARTICLE VI

Code of Conduct of Executive Council Members

As a member of the Executive Council (EC) of the LUMS Society of Chemical Science & Engineering (LSCSE), these are the rules and regulations outlined in the code of conduct that must be adhered to by all:

Section 1

Act with Integrity and Honesty

1. Transparency and openness in recruitments will be strictly upheld in all circumstances.
2. Executive Council position and its power must never be misused for a purpose that is besides the proceedings and interest of the Society itself.
3. All members of the Society must be looked after dearly and there must never be any action or intent of sabotage or to cause harm to another member or the society as a whole.

Section 2

Put Society's Best Interest Forward

1. Will be accountable for actions taken by the departments of the LSCSE.
2. Will take responsibility for their own decisions.
3. Activities that bring disrepute to the society will be avoided.
4. The Society's mission, vision, and image will never be compromised, being kept first and foremost in sight when making all decisions.

Section 3

Act Impartially, Fairly, and in Good Faith

1. Self-interest, impulse, discrimination, and bias will be evaded.
2. Will act in a polite manner and be respectful towards Directors, Assistant Directors, Members and Volunteers of the LSCSE.

Section 4

Appropriate Information Usage

1. Information collected as an Executive Council member is expected to be used in a proper and honorable manner. The appropriate discretion will be adopted while disclosing or withholding a particular piece of information as confidential.
2. Will comply with privacy obligations in dealing with any kind of personal information received as an Executive Council member.
3. Will not discuss or share any of the Society's plans, matters, happenings, intentions, or discussions with non-LSCSE persons. Everything discussed in meetings of any nature between LSCSE members must be kept confidential unless otherwise stated by the President or Vice President formally.

Section 5

Use Executive Council Member Position Appropriately

1. Will never take undue advantage of the Executive Council member position for oneself, one's friends, one's family, or acquaintances of any kind.
2. Will never use his/her position to cause damage to the Society, its efforts, or its image.
3. Will decline favors or gifts that may influence one's independent judgment as an Executive Council member.

Section 6

Compliance with all Society By-laws

1. Will read through the Society by-laws carefully and adhere to the society rules as outlined by any and all clauses in this constitution.
2. Will understand and respect the jurisdiction of the power given to each member of the Executive Council as well as the Directors, Assistant Directors, and Team members as outlined in the respective articles, acting accordingly.
3. Will understand that not abiding by the Society laws may result in strict action including immediate dismissal of membership.

ARTICLE VII

Code of Conduct of the Members of the LSCSE General Assembly

As a member of the general assembly of LUMS Society of Chemical Science & Engineering (LSCSE), these are the general code of conduct that will be followed by all:

Section 1

Act with Integrity and Honesty

1. Transparency and openness in all matters (including recruitment in the case of Directors) will be strictly upheld.
2. Positions and their power must never be misused for a purpose that is besides the proceedings and interest of the Society itself.
3. All members of the Society must be looked after dearly and there must never be any action or intent of sabotage or to cause harm to another member or the society as a whole.

Section 2

Put Society's Best Interest Forward

5. Will be accountable for actions taken by their respective departments (for Directors).
6. Will take responsibility for their own decisions.
7. Activities that bring disrepute to the society will be avoided.
8. Self-interest, impulse, discrimination, and bias will be evaded.
9. The Society's mission, vision, and image will never be compromised, being kept first and foremost in sight when making all decisions.

Section 3

Act in a responsible manner

1. Will take responsibility for the tasks assigned to oneself.
2. Will take responsibility for one's own actions and decisions at all times.
3. Will be on time for all meetings and will notify timely in case of absence or tardiness.

4. Will prioritize the tasks, agendas, and happenings of the society by putting one's best effort forward and contributing towards the society in spite of personal activities.
5. Will never use his/her position to cause damage to the Society, its efforts, or its image.

Section 4

Appropriate Information Usage

1. Information collected as an LSCSE member is expected to be used in a proper and honorable manner. The appropriate discretion will be adopted while disclosing or withholding a particular piece of information that pertains to the society or its members.
2. Will comply with privacy obligations in dealing with any kind of personal information received as an LSCSE member colleague.
3. Will not discuss or share any of the Society's plans, matters, happenings, intentions, or discussions with non-LSCSE persons. Everything discussed in meetings of any nature between LSCSE members must be kept confidential unless otherwise stated by the President or Vice President formally. Failure to comply will result in immediate dismissal as well as an invasion of privacy proceeding.

Section 5

Compliance with all Society By-laws

1. Will read through the Society by-laws carefully and adhere to the society rules as outlined by any and all clauses in this constitution.
2. Will understand and respect the jurisdiction of the power given to each member of the Executive Council as well as the Directors, Assistant Directors, and Team members as outlined in the respective articles, acting accordingly.
3. Will understand that not abiding by the Society laws may result in strict action including immediate dismissal of membership.

ARTICLE VIII

Plan of Action

Section 1

We aim to organize different events with industry professionals, inspirational motivators, policy makers, and academic researchers to enlighten the LUMS community on new developments and the progress in the world of chemical sciences and engineering.

Section 2

We aim to provide a platform for aspiring student researchers to write about their fields of interest related to chemistry such as but not limited to environmental issues, thereby enlightening the greater community on these topics. Through the platform of LSCSE, we also aim to synthesize and make accessible the research papers for the general LUMS community. Moreover, we will maintain a webpage where all work in the field made accessible to the society will be uploaded, as well as information regarding upcoming events. Furthermore, we plan to publish a yearly magazine, covering not only the research done by the Chemistry and Chemical Engineering department but also the work done by other science disciplines and School of Science and Engineering departments at LUMS.

Section 3

Using the platform of LSCSE, we aim to invite international and local academia and researchers from elite universities and researching platforms to interact with the students at LUMS and share their exciting contributions to their fields.

Section 4

This society aims to be inclusive, and to this end, we aim to hold interactive events with students from the rest of LUMS where they can both learn about chemical sciences and engineering and participate in related activities. Not only will this initiative spark their interest in the subject, but it will also increase interaction among students of different disciplines whilst engaging them with the society through knowledge of imminent crises and the roots of their potential solutions in science.

Section 5

We aim to conduct an annual chemistry-based competition for high school / A level / FSc students which will include but is not limited to events of the nature of case studies involving basic forensic work in the lab, chemistry-based quiz rounds, and discussions / debates targeted at resolving real world concerns. This will provide school students with greater exposure to the Chemical Sciences and Chemical Engineering activities at LUMS as well as the relevant developments in the local and global society.

Section 6

We aim to spread awareness related to general chemistry in everyday life through our social media accounts and create a blog / host events or competitions to provide a platform for the students of LUMS to express their passions in science in unique and creative ways. We aim to create a channel through the LSCSE by which chemistry and other science disciplines can intertwine with the humanities and social sciences in the form of poetry, the written word, art, or any other preferred form of expression.

ARTICLE IX

Code of Conduct of Meetings

Section 1

The single best way to gauge the effectiveness of the Society's initiatives is through the meetings conducted each year. Executive council members are expected to conduct a ballpark of 20 meetings each year to discuss the welfare and progress of the society and its initiatives.

Following are the ground rules that must be adhered to by an Executive Council member of the LUMS Society of Chemical Science and Engineering (LSCSE):

1. Will be present and punctual at every meeting unless otherwise approved by the President directly.
2. Will give advanced notice to President / Vice President in case one is unable to attend the meeting or is running late due to legitimate reasons / obligations.
3. Will come prepared for the meeting by prior reading of agenda, emails or any important / relevant documents.
4. Will respect differences of opinion during the meeting and always respect others' decisions within their own jurisdiction.
5. Will respect the jurisdictions of departments and their Directors.
6. Will speak politely and refrain from indulging in heated arguments.
7. Will engage in constructive and healthy discussions with positive contributions.
8. Will accept any decisions that are approved with majority votes / support even if one personally disagrees with them, unless the decisions passed contradict with the LSCSE's bylaws, LUMS's rules and regulations, or other legal / cultural implications in the country.
9. Will treat other society members with respect and ensure that no member's behavior lingers in to the categorization of bullying, harassment or discrimination.
10. Will communicate concisely and affectively, avoiding long speeches or discussions digressing from the topic at hand.

Section 2

Notice of any meeting of the Executive Council, Departments, or General Assembly will be sent to each member of the relevant audience by the Executive Council at least two days before the meeting commences.

Notice of intradepartmental / intradepartmental meetings held by Directors will be conducted with at least a 1 day notice prior to their commencement.

Section 3

Following are the ground rules that must be adhered to by all General Assembly members of the LUMS Society of Chemical Science and Engineering (LSCSE):

1. Will be present and punctual at every meeting unless otherwise approved directly by the department Director or the General Secretary (in case of Directors).
2. Will give advanced notice to Director / General Secretary in case one is unable to attend the meeting or is running late due to legitimate reasons / obligations.
3. Will come prepared for the meeting by prior reading of agenda, emails or any important / relevant documents.
4. Will respect differences of opinion during the meeting.
5. Will respect the jurisdictions of department Directors and the Executive Council members.
6. Will speak politely and refrain from indulging in heated arguments.
7. Will engage in constructive and healthy discussions with positive contributions.
8. Will accept any decisions that are approved with majority votes / support even if one personally disagrees with them. In case the decisions passed contradict with the LSCSE's bylaws, LUMS's rules and regulations, or other legal / cultural implications in the country, one will politely address the concern with the General Secretary.
9. Will treat other society members with respect and ensure that one's behavior lingers in to the categorization of bullying, harassment or discrimination.
10. Will address disagreements privately or with Directors as judged adequate instead of indulging in public or in-meeting argument displays.

Section 4

Following are the ground rules that must be adhered to by all members of the LUMS Society of Chemical Science and Engineering (LSCSE) when dealing with Vendors, Sponsors, Volunteers, and Other Out-of-Society Interactions:

1. Will treat vendors, staff, sponsors, and volunteers corresponding with the society with respect.
2. Will report any case of misconduct in dealing with non-Society members involved in the Society's effort to the Human Resources Director who is thereby required to address it with the General Secretary.
3. Will refrain from interacting with the Society's partners / sponsors who do not lie in the immediate jurisdiction of the Society member's responsibilities. 4
4. Sponsors may only be approached or spoken to with approval from the Treasurer. Other entities working with the Society may only be approached through approval from the Executive Council member supervising the relevant department's affairs (who must also discuss this with the President and Vice President of the Society).

ARTICLE X

Accountability

Section 1

A Society member may be demoted or dismissed from his/her duties and the LSCSE in case of misconduct against the objects mentioned in this constitution or which in any way intends to adversely affect the society, its reputation, or deliberately bring harm to another member of the Society.

Section 2

A Society member may contest his/her position once by reporting his/her arguments before the Executive Council, led by the President of the society.

Section 3

The aforementioned code of conduct may be updated and/or replaced by the Executive Council of the LUMS Society of Chemical Science & Engineering (LSCSE) in accordance to the changing trends, obligations, and requirements, as approved by the Patron of the Society.

ARTICLE XI

Finance

Section 1

1. The Budget allocation shall be undertaken by the Treasurer in consultation with the President and the Patron as deemed fit.
2. All procurement procedures will require the approval of the Treasurer, President and Patron of the Society.
3. The event fees and/or any registration charges will be prescribed by the Treasurer with approval from the Executive Council.
4. The accounts of the society in relation to the events and activities will be prepared and maintained by the Treasurer.
5. The funds required for events and activities may be collected through sponsorships or funds from LUMS.

ARTICLE XII

Amendment to this Constitution

Section 1

1. Amendment to this Constitution will be deemed to be law and appropriately made if done through the consent of the:
 - a. The Patron and,
 - b. The Executive Council.
2. Any notification pursuant to this Constitution must be made to the Vice Chancellor and the LUMS Faculty, ECA Office, Staff and Students by the Society Patron, as and when deemed appropriate by the Patron.
3. The Society Constitution should serve as a guiding light for the common beliefs, goals and aspirations of all members of the Society, without any discrimination, favor or ill-will.

Section 2

1. Any petition for amendment of this Constitution and the reasons shall be submitted in writing to the Executive Council, over the signatures of not fewer than 20 members of the society. The petition will be dealt with within five working days and be reported to the Patron of the Society.
2. An amendment to the Constitution may take place if EC members vote in its favor with 2/3 majority.
3. The society Patron and co-Patron reserve the right to suggest changes in the Constitution to the Executive Council.

Approval

I have read the contents of the constitution and find it in accordance with the prescribed rules & regulations. I hereby authorize the promulgation of the constitution.

Muhammad Azhan

President LSCSE

Zainab Imran

Vice President LSCSE

Muhammad Bilal Naeem

General Secretary

Momin Imtiaz

Treasurer

Dr. Habib-ur-Rehman

Co-Patron LSCSE

Dr. Irshad Hussain

Patron LSCSE