



# The Constitution of Amnesty International LUMS

**Formulated by:**

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## Amnesty International

Amnesty International is a worldwide non-governmental organization which aims at recognizing human rights and helps in promulgating awareness about the grave abuses of human rights.

Through its campaign we attempt to generate action to prevent and to demand justice for those whose rights have been violated.

We believe human rights abuses anywhere are the concern of people everywhere and thus our activists take up human rights issues by mobilizing public pressure through mass demonstrations, vigils and direct lobbying as well as online and offline campaigning.

Amnesty International LUMS Chapter aims at recognizing the ongoing struggle for human rights, and endeavours in bringing forth pertinent issues of human rights violations in Pakistan. The AI LUMS helps in raising awareness amongst the populace about the gross violation of human rights and ways to bring forth the provision of universal unalienable rights for all.

## Amnesty International LUMS

It is a student run chapter of Amnesty International which aims to raise awareness regarding the mass Human Rights abuses within Pakistan and even globally. With its new projects, Amnesty International LUMS is also trying to educate the children and the youth regarding the various biases that exist in our society and how we can change our attitude to make this country a safe place for all genders, religions, cultures and races.

## Hierarchical Structure

Amnesty International LUMS has the following hierarchal structure:

- a) The Patron;
- b) The Executive Council;
- c) The Departments;
- d) The General Body of members.

## The Patron

Amnesty International LUMS shall work under a patron who shall be existing member of the LUMS faculty.

He or she will have the powers to:

- Supervise the functions and activities of the society
- Evaluate its performance;
- Monitor activities and engagements of the society and its members;
- Remove any member from the society's general body or any member of the Executive Council if deemed fit or necessary by him/her;
- Reserve the final say on any matter if any complaints are brought to his/her knowledge.

# The Executive Council

The Executive Council for Amnesty International LUMS will contain the following four posts:

- a) President;
  - b) Vice President;
  - c) General Secretary;
  - d) Treasurer.
- All juniors and seniors shall be eligible to apply for the Executive council of the society.
  - In case the existing council feels that they are unable to find dedicated people from within the society, the matter can be taken to the Patron.
  - Non-members will only be considered for the EC position after due consultation with the Patron.
  - The patron may take interviews for the selection of the Executive council.

## Responsibilities of EC

- The Executive Council will serve the society for one year. It is the sole decision making body of the society which will work with the patron on all the matters.
- It will be responsible for formulating a plan for the academic year.
- All the EC members will work towards formulation of projects and will have to come up with new ideas to keep the society active.
- All EC members will have to work towards improving the image of the.
- Simple majority amongst the members is necessary for any decision of the Executive Council to pass successfully. In case the EC is divided about any decision or event then the Patron must be asked to decide the matter in the best interest of the society.

## The President

The President shall:

- Preside over Executive Council's meetings;
- Provide an overall vision for the society;
- Supervise the overall functioning of the society;
- Take the lead in initiating new events;
- Call Executive Council's meeting.

## Vice President

- Keep a record of previous year's projects and design upcoming year's projects accordingly.
- Oversee the execution of projects
- Keep the Executive Council updated on progress and potential problems associated with the projects;
- Identify opportunities for potential collaborations with other societies at LUMS;
- Oversee the execution and the finances of all events; including the delegation of tasks.

## General Secretary

- Preside over General Body meetings;
- Supervise all internal departments and ensure proper functioning of the society;
- Co-ordinate with the LUMS administration regarding all society policies;
- Oversee year-round communication between the departments and
- Supervise the activity and performance report.

## Treasurer

- Raise funds for all Amnesty International LUMS events in collaboration with the marketing department;
- Establish relationships and maintain a database of potential sponsors and donors and guests;
- Establish relationships with and maintain a database of existing and potential sponsors and donors;
- Record and handle the transactions undertaken by Amnesty International LUMS:
  - All account statements;
  - Copies of receipts of all society transactions;
- Ensure correct and efficient use of society funds to minimize wastage and misuse.

## Existing Departments

- a) Events
- b) Marketing
- c) Publicity & Promotions
- d) Human Resource & Events
- e) Logistics
- f) External Relations
- g) Content writing

## Directors and Ads

The selection for directors and Ads will be as following:

- The EC should ask the existing Directors about their recommendations for the next Directors and Ads and then should select amongst them the ones who have shown dedication and consistency during the past year.
- In case the Director has not been promoted to the position of the EC they may nominate themselves however, if the director has not worked in the previous year or is not skilled enough to perform the tasks he/she can be removed or demoted based on the unanimous decision of the Executive Council.
- In case there is no Director of any department, the Executive Council may first ask the general body members to apply for the post. If they are unable to find the suitable director/AD, they may ask for recommendations and take people from other societies who are experienced enough to lead the department.

## General Body

- The membership drive will begin at the beginning of each academic year after a formal orientation ceremony.
- The induction process will involve an invitation for applications and walk in-interviews which will be conducted by the Executive Council and Directorate for the year.
- The short-listing and selection of members after the induction process rests entirely upon the Executive Council. The Executive Council may set a limit on the number of members inducted for that particular year.
- The selected members will have to comply with all the rules and regulations of LUMS and the constitution of Amnesty International LUMS.
- The members will be required to participate in society events and projects. Only a valid reason, given beforehand, will be considered to excuse members for a lack of participation.

- At the end of each semester there will be an evaluation of all the team members by the HR department.  
The evaluation report will be shared with the executive council. The EC will reserve the right to terminate the members who have skipped two consecutive meetings without any genuine reason or have not participated in the society activities.
- To formulate the evaluation report, the Directors & Ads will work with the HR department as they will be overseeing the performance of their respective departments.
- All members are expected to comply with LUMS values and policies.

## Amendment to the Constitution

Changes can be made in the constitution in consultation with the Patron of the society. Moreover, all the EC members must take a unanimous decision to amend the constitution.